



Make		Model		Fleet No.	
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Week commencing		MON	TUE	WED	THUR	FRI
Inspected by						
<b>VISUAL INSPECTION</b>	<b>COMMENTS</b>					
Hydraulic hoses & connections						
Chains, chain anchors & pins						
Forks & carriage						
Carriage back rest guard						
Overhead load guard						
Tyre & wheel condition						
Gas connection & hose						
Battery cables & plugs						
Exhaust gas colour						
Safety & operation stickers						
<b>FUNCTION TEST</b>						
Seat & seat belt						
Horn						
Foot & hand brake						
Inching pedal operation						
Forward & reverse operation						
Load handling levers operation						
Steering operation						
Starter isolator switch						
Lights, beacon & bleeper						
Attachment operation						
<b>FINAL CHECK</b>						
Lubricate lifting equipment						
Lubricate steering						
Lubricate Chassis						
Wheels & wheel nut torque						
Engine oil level						
Hydraulic fluid level						
Transmission fluid level						
Brake fluid level						
Coolant level						
Battery electrolyte level						
Fuel level						
Fan belt condition & tension						
Radiator condition						
Air filter condition						
Check for oil, water & fuel leaks						
Machine cleanliness						
Damage						
Hour meter reading						